

Actors Theatre of Louisville
PROPERTIES CARPENTER ARTISAN (SEASONAL)

Position: Properties Carpenter Artisan
Reports To: Properties Director
Department: Properties
FLSA: Non-Exempt
Start Date: July 10, 2017
End Date: April 29, 2018

About Actors Theatre of Louisville:

Actors Theatre of Louisville, the Tony-Award winning State Theatre of Kentucky, seeks qualified and passionate applicants for the position of Props Carpenter Artisan.

Under the leadership of Artistic Director Les Waters and Managing Director Kevin E. Moore, Actors Theatre serves to unlock human potential, build community and enrich quality of life by engaging people in theatre that reflects the wonder and complexity of our time.

Actors Theatre presents almost 350 performances annually across three theatres and delivers a broad range of programming impacting local and national audiences with a particular focus on new play development influencing the field of American theatre. Programs include classical repertory and contemporary work through the Brown-Forman Series, holiday favorites cherished as annual traditions, the Humana Festival of New American Plays influencing the canon of American theatre, an Education program where students see and make plays, and a theatre training program for 40+, the Professional Training Company.

Summary of Position:

The Properties Carpenter Artisan is responsible for completing projects having to do with the construction, restoration, or modification of furniture, set dressing, and hand props built of wood, steel, or other materials.

Essential Functions:

- Construct, modify, or repair furniture/set dressing/hand prop items in the areas of woodworking, metal working, sculpture, and molding/casting needed for a production.
- Painting and finishing as needed on furniture/set dressing/hand props.
- Construction room organization.
- Research as needed or assigned.
- Serving as Props Master on apprentice productions.

- Errands and assistance in shopping and ordering.
- Assisting with all load-ins, set dressing calls, and strikes.
- Assisting other artisans with projects when needed.
- Carry out other duties and responsibilities that may be assigned by direct supervisor or management.

Knowledge, Skills and Abilities:

- Advanced skills in woodworking and welding.
- Advanced skills in sculpture and molding/casting.
- Advanced skills in finishing techniques.
- General skills in computer graphics and electronics.
- General knowledge of period style
- Research skills.
- Excellent interpersonal skills.
- Multi-tasking and time-management skills.
- Ability to lift, push, pull or otherwise maneuver up to 75 lbs, either alone or with assistance.
- Ability to work on ladders, mechanical lifts or other high places.
- Ability to work in confined spaces.
- Ability to work as a team member and maintain a positive attitude in times of stress.
- Ability to unite and collaborate with staff, stakeholders, community leaders and vendors.

Minimum Qualifications:

- High School Diploma.
- One (1) year experience in Theatrical Properties and carpentry.
- Work a flexible schedule, including evenings and weekends.
- Must be highly motivated and a self-starter.
- Must maintain a valid Driver's License.
- Strong work ethic.
- Passion for theatre and knowledge of theatrical process

Preferred Qualifications:

- Bachelor's Degree.
- Three (3) years Regional theatre experience.
- Desire to continually learn and grow



Les Waters, Artistic Director
Kevin E. Moore, Managing Director

Compensation:

Compensation will be competitive with similar positions throughout the region. The range of benefits includes medical and dental insurance, long-term and short-term disability insurance, paid time off and, a 403(b) retirement plan.

To Apply:

Applicants for this position should email Cover Letter, Resume, Portfolio, and Three (3) Professional References to:

Mark Walston, Properties Director

mwalston@actorstheatre.org

No phone calls please.

Actors Theatre is committed to recruiting and fostering a diverse community of staff and students. Individuals from traditionally under-represented groups are encouraged to apply. AA/EOE